TAL ADVISER CENTRE: TECH GUIDE

Real-time alteration quotes

When you want to compare options for your clients or make changes to their Accelerated Protection cover, we want you to be able to respond quickly with real-time policy alteration quotes on the TAC.

For TAL Accelerated Protection policies, you can now instantly generate an alteration quote for:

- Decreasing sum insured
- Reversing/declining indexation
- Changing payment frequency
- Changing waiting and benefit periods
- Changing smoker status
- Changing Income Protection benefit from Agreed Value to Indemnity
- Decreasing sum insured on options such as the Retirement Protection Option and Disability Plus Option
- Cancelling whole benefits or removing benefit options.

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Quickly help your in-force clients compare their options and address affordability concerns if things change.

Other Resources

Watch the how-to video

More to come

This new functionality was inspired by your feedback and it's just the start of our digital investment for 2024. We'll be launching more features throughout

eatures throughout the year, so you can:

- Increase sum insured
- Save your alteration quotes and come back to them later

• Create premium projections.

Here's how to create an alteration quote

1 Navigate to a client record using the Search or selecting Search My Clients and Business in the left-hand navigation.

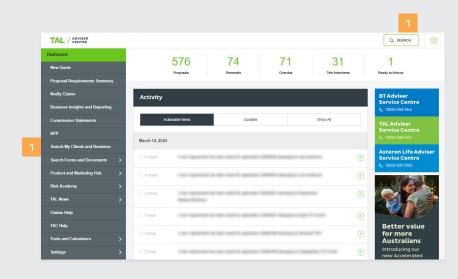
> From the client record or search results, select **View Policy**.

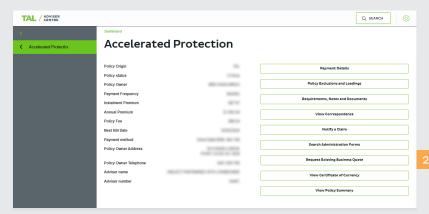
> Download our guide to <u>Searching the TAC</u> if you need a hand using the search functionality.

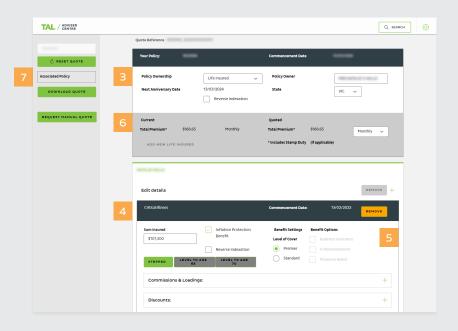
- 2 Select Request Existing Business Quote.
- 3 The quote alteration page will open in a new window, with your client's details and policy information already pre-populated.
- 4 Each cover type is listed in a separate sections.
- 5 Dynamic benefits options will be presented, meaning you'll only see the options available for the specific policy your client holds. Each can be adjusted, using the dropdowns, checkboxes or input fields.
- 6 Each adjustment will update your client's premium details for real-time comparison.
 - Any Superlinked policy/ ies your client has will be listed under 'Associated Policies' and you can click on these to load a new quote form.

Please make sure to finalise and download the quote you've been working on first, otherwise you'll need to go back and redo the quote.

Note: the Associated Policy panel won't display policies your client may have taken out at a different time.







Instant feedback is provided in message banners at the top of the screen.

Orange messages are things you need to be aware of, like associated policies that need to be adjusted. Premiums will still calculate and you can continue your alteration quote.

Red messages appear if an adjustment isn't available within the parameters you've selected. These will pause the premium calculations until they're resolved.

- Use the **Reset Quote** button to clear the changes you've made and start again at any time.
- 10 Quotes for transactions that are currently unavailable can still be requested via the existing **Request Manual Quote** form in TAC.
- 11 Once you've updated your client's quote, click **Download Quote** to download a PDF comparison, ready for your client to review and sign.

Is your client's policy coming up for renewal?

Any quotes generated within 30 days of a client's upcoming policy anniversary will automatically display premium and policy details effective from the anniversary date.

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FAQS

What products can I create an alteration quote for?

At the moment, you can generate an alteration quote for TAL Accelerated Protection policies issued before 8 September 2023.

Can I save and retrieve a quote?

Not at the moment, so you'll need to save a copy of the quote to your computer. We're working on a save and retrieve feature to include down the track.

What do I need to know if my client's policy is coming to an anniversary?

Around a policy anniversary, sum insured details might not be updated in alteration quotes, even if your client has received their anniversary notice. That's because notices are sent 45 days before the anniversary and TAC details updated about 30 days beforehand.

Double check that the sum insured displayed in your alteration quote matches the anniversary notice. And if not, please try again closer to the anniversary date.

Why am I seeing error messages when I'm trying to quote for a change in payment frequency?

To ensure alteration quotes are accurate and relevant, you can quote for a change in payment frequency 30 days before and 30 days after the policy anniversary. If you need to quote a change of payment frequency outside of this timeframe, please contact us.

Do I also need to submit a quote if my customer has a linked or Superlinked policy?

Yes: if your client has a linked or Superlinked policy, a quote must be created and submitted for that too. Those polices can be found under 'Associated policies' in the left-hand navigation.

Please ensure that you quote all linked/Superlinked policies and provide all the quote illustrations when submitting your alteration request.

Here are some things to keep in mind when you're quoting Superlinked policies:

- The sum insured on both Superlinked TPD or Superlinked IP benefits must be the same
- The waiting and benefit periods on both Superlinked IP benefits must be the same.

Do I need to get a signature from my client?

Yes, your client needs to sign the quote PDF if they'd like to proceed, with the exception of reversing indexation, which doesn't need signature.

For certain transactions, such as a change in smoker status, your client will also need to complete the necessary forms.

Will you accept electronic signatures?

Yes, we accept quotes signed electronically with DocuSign or AdobeSign, Signiflow and Annature, provided you submit a copy of the audit log/trail.

Can I obtain a quote to change policy ownership?

Not at this stage.

What happens if I make a mistake on the quote?

Use the 'Reset quote' button in the left-hand navigation to clear all your changes or edit just the particular field that contains the mistake.

Can I get a quote for an out-of force policy?

Not through alteration quotes, which are just for in-force policies.

For more information, please contact us:

TAL and Asteron Life: 1300 286 937 (Monday to Friday 8am - 7pm AEST) BT Life: 1300 553 764 (Monday to Friday 8am - 6:30pm AEST) adviser.tal.com.au

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