**TAL ADVISER CENTRE: TECH GUIDE** 

## Protection Plans Real-time alteration quotes

Quickly help your in-force clients compare options and address affordability

When you want to compare options for your clients or make changes to their Protection Plans Policies we want you to be able to respond quickly with real-time policy alteration quotes on the TAC.

For Protection Plans Policies post 2006, you can now instantly generate an alteration quote for:

- ✓ Decreasing sum insured
- ✓ Reversing/declining indexation

our Policy:	-		Commencement Date	28/08/2020
Policy Ownership		Mercer Super Fund V	Policy Owner	MERCER SUPERANNUA
Next Anniversary Date		28/08/2025	State	
NEXT AIIIIVEISAI Y DATE		Reverse CPI		VIC V
		✓ Policy Fee Waiver		
Current			Quoted	
otal Premium*	\$1,483.01	Yearly	Total Premium*	\$1,483.01
	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			
				& Policy Fee (if applicable)
Policy Fee	\$109.80		Policy Fee	\$109.80
				1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
tamp Duty	\$42.59		StampDuty	\$42.59
			StampDuty	
etamp Duty	\$42.59 deta	ails	StampDuty	\$42.59  REMOVE -
Edit		aits	StampDuty	
		ails		
Edit Gender		ails	Smoker Yes No	
Edit  Gender  Female		ails	Smoker Yes	
Gender Female Male		ails	Smoker Yes No	
Gender Female Male First Name		aits	Smoker Yes No	
Gender Female Male First Name Joshua		ails	Smoker Yes No	
Gender Female Male First Name Joshua Last Name			Smoker Yes No	

#### More to come

This functionality was inspired by your feedback and there's more to come: we'll continue to add alteration quote features throughout the year.

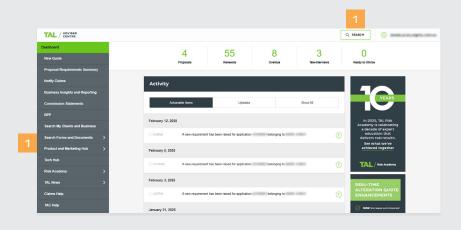


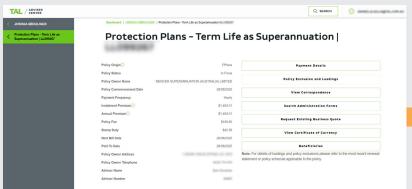
### Here's how to create an alteration quote

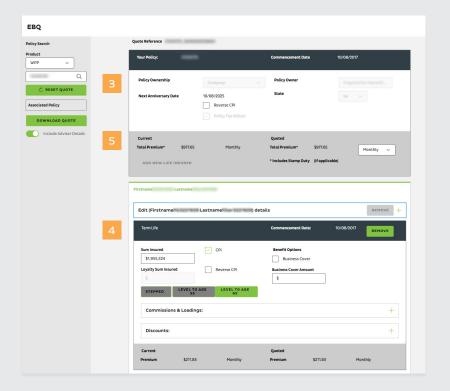
- 1 Navigate to a client record using the Search bar or select Search My Clients and Business in the left-hand navigation.
  From the client record or search results, select View Policy.

  Download our guide to Searching the TAC if you need a hand.
- Select Request Existing
  Business Quote.

  Note: the quote
  alteration tool includes
  dynamic validation
  rules, which means
  that, in some scenarios,
  the Request Existing
  Business Quote button
  won't be available.
  Please contact us for
  support with those
  quote alterations.
- The quote alteration tool will open in a new window, with your client's details and policy information already pre-populated.
- Each cover type is listed in a separate section.
- Each adjustment will update your client's premium details for real-time comparison.







2

Any Flexible Linking
Plus policy/ies will be
listed under 'Associated
Policies' and you can
click on these to load a
new quote form.

Please make sure to finalise and download the quote you've been working on first, otherwise you'll need to redo the quote.

**Note:** the Associated Policy panel won't display policies your client may have taken out at a different time.

7 Instant feedback is provided in message banners at the top of the screen.

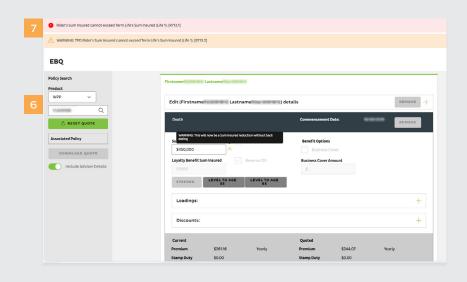
Orange messages are things you need to be aware of, like associated policies that need to be adjusted. Premiums will still calculate and you can continue your alteration quote.

Red messages appear if an adjustment isn't available within the parameters you've selected. These will pause the premium calculations until they're resolved.

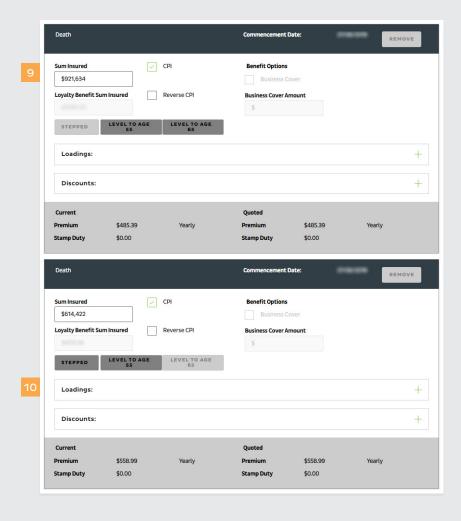
- If you see a red message that states "Initial Premium mismatch. Please request for a manual quote". This message means we have experienced a premium mismatch and you will need to request a manual quote via calling 1300 553 764 or emailing PPQuotes@tal.com.au
- 9 For sum insured (SI) decreases, enter the new SI in the **Sum Insured** field.

Stamp Duty and Policy Fee will be displayed separately.

10 Hybrid premium
type will be split into
two Cover Cards and
premiums will be
calculated separately.



Initial Premium mismatch. Please request for a manual quote. (Policy YL746559). [R404]



- 11 Use the Reset Quote button to clear changes you've made and start again at any time.
- Once you've updated your client's quote, click Download Quote to download a PDF comparison, ready for your client to review and sign.

### Is your client's policy coming up for renewal?

Any quotes generated within 45 days of a client's upcoming policy anniversary will automatically display premium and policy details effective from the anniversary date.





#### **FAQS**

### What products can I create an alteration quote for?

You can generate an alteration quote for Protection Plans Policies issued from 28 April 2006.

### Can I save and retrieve a quote?

Not at the moment, so you'll need to save a copy of the quote to your computer. We're working on a save and retrieve feature to include down the track.

# What do I need to know if my client's policy is coming to an anniversary?

45 days prior to policy anniversary, sum insured details will be automatically updated in alteration quotes to reflect the renewal details.

Anniversary notices and TAC details will also be updated 45 days before the anniversary date.

Please check that the sum insured displayed in your alteration quote matches the anniversary notice.

#### Why can't I add a new cover?

The alteration quote has built-in business rules. If you don't see certain options being offered - such as adding cover or removing benefits - it means the tool doesn't currently offer those functions.

#### Do I also need to submit a quote if my customer has a Flexible Linking Plus or Income Linking Plus Policy?

Yes: if your client has a Income or Flexible Linking Plus Policy and the alteration is being made on the linked benefit, a quote must be created and submitted for that too. Those polices can be found under 'Associated policies' in the lefthand navigation.

Please ensure that you quote all Income/Flexible Linking Plus Policies and provide all the quote illustrations when submitting your alteration request.

Here are some things to keep in mind when you're quoting Income/ Flexible Linking Plus Policies:

- The sum insured on the linked benefit must be the same
- The waiting and benefit periods on both Income Protection policies must be the same.

### Do I need to get a signature from my client?

Yes, your client needs to sign the quote PDF if they'd like to proceed, with the exception of reversing indexation, which doesn't need signature.

### Will you accept electronic signatures?

Yes, we accept quotes signed electronically with DocuSign or AdobeSign, Signiflow and Annature, provided you submit a copy of the audit log/trail.

### Can I obtain a quote to change policy ownership?

Not at this stage.

### What happens if I make a mistake on the quote?

Use the 'Reset quote' button in the left-hand navigation to clear all your changes or edit just the particular field that contains the mistake

### Can I get a quote for an out-of force policy?

Not through alteration quotes, which are just for in-force policies.

#### For more information, please contact us:

**Protection Plans:** 1300 553 764 (Monday to Friday 8am - 6:30pm AEST) **Tal and Asteron Life:** 1300 286 937 (Monday to Friday 8am - 7pm AEST) **adviser.tal.com.au** 

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